



# South Carolina Department of Insurance

Capitol Center, 1201 Main St., Suite 1000  
Columbia, South Carolina 29201

Mailing Address:  
P.O. Box 100105, Columbia, S.C. 29202-3105  
Telephone: (803) 737-6160

MARK SANFORD  
Governor

SCOTT RICHARDSON  
Director of Insurance

## ADDRESS CORRECTION FORM

IN ACCORDANCE WITH S.C. CODE OF LAWS, INDIVIDUAL PERSONS LICENSED TO TRANSACT THE BUSINESS OF INSURANCE IN THE STATE OF S.C. MUST NOTIFY THE SOUTH CAROLINA DEPARTMENT OF INSURANCE OF THE CHANGE IN ADDRESS WITHIN 30 DAYS. FAILURE TO NOTIFY THIS DEPARTMENT COULD RESULT IN PENALTIES UP TO \$2,500 AND/OR POSSIBLE REVOCATION IN ACCORDANCE WITH S.C. CODE OF LAWS SECTION 38-2-10.

NAME \_\_\_\_\_ DATE \_\_\_\_\_

LICENSE # AND/OR SOCIAL SECURITY # \_\_\_\_\_

### HOME ADDRESS

(NO POST OFFICE BOX NUMBERS)

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

### MAILING ADDRESS

(IF DIFFERENT FROM HOME ADDRESS)

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

### BUSINESS ADDRESS

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_

INDIVIDUAL'S SIGNATURE \_\_\_\_\_